



*AN ORDINANCE BY THE VILLAGE OF WILLIAMSBURG*

**ORDINANCE: 1094-17**  
**AN ORDINANCE AMENDING 982-08 THE UTILITIES POLICIES AND PROCEDURES MANUAL**  
**FOR THE VILLAGE OF WILLIAMSBURG**


**WHEREAS**, there is a need to update and codify the procedure used in the operation of the utility services of the Village of Williamsburg,

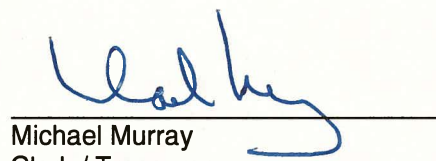
**Therefore**, be it ordained by the Village of Williamsburg that the Village of Williamsburg Utilities Policies and Procedures Manual shall be amended so as to add the following under the Utility Billing section:

"If payment is two months past due, service will be terminated on the 6th of the month (or the next regular business day). Service terminated due to non-payment will be assessed a fifty dollar (\$50.00) reinstatement fee. All past due balances and the reinstatement fee must be paid in full to have service reinstated to the service address. **Units which receive water service from a provider other than the Village of Williamsburg but receive sewer service and/or garbage service from the Village of Williamsburg will also have these services terminated for non-payment under the same guidelines as noted above if sewer shut-off valve is installed. If the property does not have a sewer shut-off valve installed the following service termination fees will be applied to the property. The first occurrence of service termination for non-payment will be assessed a two hundred and fifty dollars (\$250) reinstatement fee, the second occurrence of service termination fees for non-payment will be assessed a five hundred dollars (\$500) reinstatement fee and the third occurrence of service termination fees for non-payment will be assessed seven hundred and fifty dollars (\$750) reinstatement fee plus all costs associated with installation of the sewer shut-off valve effective January 1, 2018. The Utilities Committee will be responsible for hearing and deciding appeals for the sewer shut-off valve requirements.**"

This change becomes effective January 1, 2018.

Any ordinance that conflicts with this ordinance is hereby repealed or modified.

  
Mary Ann Lefker  
Mayor

  
Michael Murray  
Clerk / Treasurer

December 14, 2017  
Date