

*Village of Williamsburg Regular Council*

*October 11, 2018*

The regular meeting of the Williamsburg Village Council was held on Thursday, October 11, 2018 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT:** **MAYOR:** Mary Ann Lefker, **VICE-MAYOR:** Tim Wood, **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Herren, David Fiscus, and Dr. King  
**CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Mike Gregory, **ADMINISTRATOR:** Susan Ellerhorst  
**AUDIENCE:** Julie Ward-RCAP; Adam Cowan-Firehouse Brewery; Josh Nagel; Clyde Arnold;

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Julie Ward from RCAP provided an overview of the Williamsburg Asset Management Plan as a requirement by the Ohio EPA Senate Bill 2. The plan included short term and long term maintenance, 10-year capital improvement projects, rate study and recommendation for valve exercising program.

Adam Cowan asked Village Council to shut down Main Street for Trick or Treat for safety issues because of traffic. Village Council discussed the request.

Adam Cowan of Firehouse Brewery announced hosting Brad Wenstrup campaign on Monday October 15<sup>th</sup> at 10:00 am.

Josh Nagel had a complaint about the roaches on Front Street migrating to other properties. Village Council refereed Mr. Nagel to the Clermont County health department with his complaint. Mr. Nagel note he received a letter about his fence and asked for an extension on the repair. Council asked Mr. Nagel to check in with the Administrator on Monday for the extension.

APPROVAL OF MINUTES:

Councilman King made a motion to approve the September 13, 2018 regular meeting minutes. Councilman Fiscus second. All ayes by roll call. Motion carried. Abstained Councilman Mercer, Councilman Herren and Vice-Mayor Wood.

Council Mercer left the meeting at 6:12 pm.

MAYOR'S REPORT:

Mayor Lefker read the August 2018 report of Mayor's Court Fines and Costs.

Councilman Herren made motion to accept the report as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Mayor Lefker reported the resignation of Officer Bob Hensley. Councilman Herren made a motion to accept the resignation of Officer Bob Hensley. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Councilman Herren made motion hire Danny Pangallo Part Time Police Officer. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Councilman Mercer exited the meeting at 6:12 pm.

SOLICITOR'S REPORT:

No Report

POLICE REPORT:

Police Chief Mike Gregory submitted a report on the Village calls, citations and runs.

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the October 2018 Financial Statements (agenda item 1).

Councilman Herren made motion to accept the reports as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the October 2018 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

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Councilman King made motion to accept the report as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the October 2018 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the October 2018 Income Tax receipts report (agenda item 4).

Vice-Mayor Wood made motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

Councilman Mercer entered the meeting at 6:25 pm.

Clerk/Treasurer Mike Murray read for the first time Resolution 817-18 Authorizing the Transfer of Funds within the Current 2018 Budget. (agenda item 5).

Councilman Herren made motion to suspend the rules on Resolution 817-18. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 817-18.

Councilman Herren made motion to approve Resolution 817-18 Authorizing the Transfer of Funds within the Current 2018 Budget. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 818-18 Accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. (agenda item 6).

Councilman King made motion to suspend the rules on Resolution 818-18. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 818-18.

Councilman Herren made motion to approve Resolution 818-18 Accepting the Amounts and Rates as determined by the Budget Commission and Authorizing the Necessary Tax Levies and certifying them to the County Auditor. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 819-18 Authorizing the Clerk/Treasurer to Certify a Delinquent Utility Bill. (agenda item 7).

Councilman Mercer made motion to suspend the rules on Resolution 819-18. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 819-18.

Councilman Fiscus made motion to approve Resolution 819-18 Authorizing the Clerk/Treasurer to Certify a Delinquent Utility Bill. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 820-18 Opposing State Issue 1. (agenda item 8).

Councilman Mercer made motion to suspend the rules on Resolution 820-18. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 820-18.

Councilman King made motion to approve Resolution 820-18 Opposing State Issue 1. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 821-18 Authorizing the Sale of Impounded Vehicles. (agenda item 9).

Clerk/Treasurer Mike Murray read for the second time Ordinance 1114-18 Establish an Ordinance Unlawful Camping within Village Limits & Declaring an Emergency. (agenda item 10).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1115-18 Establish an Ordinance Drug Law Enforcement Fund & Declaring an Emergency. (agenda item 11).

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Councilman Herren made motion to suspend the rules on Ordinance 1115-18. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1115-18.

Councilman Herren made motion to approve Ordinance 1115-18 Establish an Ordinance Drug Law Enforcement Fund & Declaring and Emergency. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second time Ordinance 1116-18 Regulating Small Cell Facilities and Wireless Support Structures & Declaring and Emergency. (agenda item 12).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1117-18 Authorize Increase and Reallocate (Rev. 5) to the 2018 Permanent Appropriations. (agenda item 13).

Councilman Herren made motion to suspend the rules on Ordinance 1117-18. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1117-18.

Vice-Mayor Wood made motion to approve Ordinance 1117-18 Authorize Increase and Reallocate (Rev. 5) to the 2018 Permanent Appropriations. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1118-18 Authorize Increase Zoning Fees. (agenda item 14).

Mayor Lefker introduced Attorney Mr. Richard Spoor from Keating Muething & Klekamp PLL to Council members. Mr. Spoor discussed several options available through the TIF tool for economic development and infrastructure.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1119-18 Establishing the Procedure for and Authorizing the Sale of Obsolete Equipment of the Village having a value of \$10,000 or less on GOVDeals.com and Declaring an Emergency. (agenda item 15).

Councilman Herren made motion to suspend the rules on Ordinance 1119-18. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1119-18.

Councilman King made motion to approve Ordinance 1119-18 Establishing the Procedure for and Authorizing the Sale of Obsolete Equipment of the Village having a value of \$10,000 or less on GOVDeals.com and Declaring an Emergency. Councilman Fiscus second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst discussed the request for Vacation and Comp Time payouts from employees. Councilman Collier made the motion to approve vacation and comp time payouts. Councilman Herren second. All ayes by roll call. Motion carried.

Vacation	Timmers, Maggie	40.00 hours
Vacation	Sellers, Sheila	18.25 hours
Comp Time	Adamson, John	45.25 hours
Comp Time	Flynn, Jason	40.00 hours

Administrator Ellerhorst announced the Wastewater Treatment Plant Phase III Project Ribbon Cutting is scheduled for November 9, 2018 at 11:00 am.

Administrator Ellerhorst reported the Mussel Relocation Project with the Williamsburg Low-Head Dam Removal Event is scheduled for October 13<sup>th</sup> at 9:00 a.m.

Administrator Ellerhorst reported the Open House for the Gay Street Phase 1 project from Front to Fourth Street is scheduled for November 13<sup>th</sup> at 7:00 p.m. The project is currently in the design phase and will go out to bid in 2019.

Administrator Ellerhorst discussed the upcoming BZA meeting for 462 S Broadway to be scheduled in November.

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PARK COMMITTEE:

Councilman King noted the Committee discussed the second phase of the walking trail. Councilman King asked for Committee members to take photos of amphitheatres for the next Parks meeting on November 6<sup>th</sup>.

The next meeting is scheduled for November 6<sup>th</sup> at 6:30 pm.

PERSONNEL COMMITTEE: No Meeting

The next meeting is scheduled for November 6<sup>th</sup> at 5:30 pm.

PLANNING COMMITTEE:

Councilman Herren reported Mr. Gerrard discussed more information about his proposal for a PUD.

The next meeting is scheduled for November 6<sup>th</sup> at 7:00 pm.

SAFETY COMMITTEE:

The next meeting is scheduled for November 13<sup>th</sup> at 5:30 pm.

UTILITIES COMMITTEE:

The Committee reviewed the utility adjustments. Councilman Mercer discussed allowing the Administrator to approve the utility adjustments up to a certain amount. Council discussed the request. Councilman Collier made a motion for the Administrator to approve utility adjustments up to \$200.00. Councilman Mercer Second. All ayes. Motion carried.

The next meeting is scheduled for October 25 at 6:00 pm.

ECONOMIC DEVELOPMENT: No meeting

TREE BOARD:

The next meeting is scheduled for October 25 at 6:30 p.m.

FACILITIES AND EQUIPMENT:

Vice-Mayor Wood discussed the siding quotes for the Community Building. The quotes ranged from \$14,600 – \$21,000. The recommendation from the Committee is to award the project to the best and lowest bidder Neil Doss. Councilman Herren made a motion to award the siding project to Neil Doss for \$14,600. Councilman Collier second. All ayes by roll call. Motion carried.

The next meeting is scheduled for TBD at 6:00 pm.

APPROVAL OF BILLS:

Councilman Herren moved to approve the bills presented (warrants 26682 – 26745 and EFT's 644-2018 thru 735-2018) be paid. Councilman Collier second. All ayes by roll call. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

Mayor Lefker discussed changing the time for the Council meetings to 7:00 pm. Village Councilmembers discussed and decided to keep the 5:30 p.m. start time.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Fiscus second the motion. All ayes by roll call. Motion carried.

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Mary Ann Lefker - Mayor

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Michael Murray - Clerk/Treasurer

November 8, 2018  
Date Passed