

Village of Williamsburg Regular Council

May 10, 2018

The regular meeting of the Williamsburg Village Council was held on Thursday, May 10, 2018 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE-MAYOR:** Tim Wood, **COUNCIL MEMBERS:** Gary Collier, Mark Herren, Randy Mercer **CLERK/TREASURER:** Michael Murray, **SOLICITOR:** Mike Minniear, **POLICE:** Chief Mike Gregory **ADMINISTRATOR:** Susan Ellerhorst

AUDIENCE: Emma Hickey, Joseph W. Martin, Troy Ison, and Jeff Armstrong

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

Councilman Mercer made motion to excuse Councilman Dr. King for medical reason. Councilman Herren second the motion. All ayes by roll call. Motion carried.

AUDIENCE STATEMENTS:

Emma Hickey presented her case on Easter Park Cancellation.

Councilman Collier made motion to approve another date to use the shelter. Councilman Herren second the motion. All ayes by roll call. Motion carried.

APPROVAL OF MINUTES:

April 10, 2018 Minutes tabled.

Vice-Mayor Wood made motion to approve fines and cost for Mayors Court. Councilman Mercer second the motion. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker read the April 2018 report of Mayor's Court Fines and Costs.

Vice-Mayor Wood made motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Troy Ison and Jeff Armstrong expressed an interest in future plans for the Park – Tree Planting, Erosion, disc golf course etc. Mayor Lefker asked Mr. Ison and Mr. Armstrong to coordinate with Administrator Susan Ellerhorst and the Park Committee.

Mayor Lefker discussed the request from Clermont County Commissioners for Council's support for the \$5 local motor vehicle license tax. Council discussed the request but did not proceed with any correspondence to Clermont County about the tax.

Abram Stadium open house is scheduled for May 19, 2018.

Mayor Lefker read the notification from Small Governments Committee stating the Village has been approved for the Gay Street Reconstruction Phase I project which included a complete reconstruction of the road and utilities. The project area is Gay Street from Front Street to Fourth Street. The total project cost is \$1,011,878 and \$500,000 would come from Small Government Grant and the \$511,878 would be the Village's portion for the project.

The Joint Public Hearing will be held on Monday May 14th, 2018 @ 6:00 p.m. with Williamsburg Village Council and Williamsburg Township Trustees concerning the Joint Economic Development District (JEDD).

SOLICITOR'S REPORT:

No Report

POLICE REPORT:

Police Chief Mike Gregory reported on the Village calls, citations and runs.

Councilman Herren ask the status of the new hire full time position is posted? Yes

FIRE REPORT:

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the April 2018 Financial Statements (agenda item 1).

Councilman Herren made motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried. Dave Fiscus abstain.

Clerk/Treasurer Mike Murray presented the April 2018 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

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Councilman Mercer made motion to accept the report as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the April 2018 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the April 2018 Income Tax receipts report (agenda item 4).

Councilman Herren made motion to accept the report as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 799-18 Certifying Delinquent Utility Bill. (agenda item 5).

Councilman Mercer made motion to suspend the rules on resolution 799-18. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 799-18.

Councilman Mercer made motion to approve resolution 799-18 Certifying Delinquent Utility Bill. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 800-18 Authorizing the transfer of funds Investment 7158 to primary 7624; \$100,000. (agenda item 6).

Councilman Herren made motion to suspend the rules on resolution 800-18. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 800-18.

Councilman Mercer made motion to approve resolution 800-18 Authorizing the transfer of funds Investment 7158 to primary 7624; \$100,000. Councilman Fiscus second. All ayes by roll call. Motion carried

Clerk/Treasurer Mike Murray read for the first time Resolution 801-18 Authorizing the Clerk/Treasurer to Establish a Fund 5726. (agenda item 7).

Councilman Herren made motion to suspend the rules on resolution 801-18. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 801-18.

Councilman Fiscus made motion to approve Resolution 801-18 Authorizing the Clerk/Treasurer to Establish a Fund 5726. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1102-18 to Amend Ordinance 1090-17 of the Village of Williamsburg Regarding Municipal Income Tax. (agenda item 8).

Councilman Mercer made motion to suspend the rules on Ordinance 1102-18. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1102-18.

Councilman Fiscus made motion to approve Ordinance 1102-18 to Amend Ordinance 1090-17 of the Village of Williamsburg Regarding Municipal Income Tax. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1104-18 to Amend Ordinance 992-09 of the Village of Williamsburg Personnel Policy. (agenda item 9).

Councilman Mercer made motion to suspend the rules on Ordinance 1104-18. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1104-18.

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Councilman Collier made motion to approve Ordinance 1104-18 to Amend Ordinance 992-09 of the Village of Williamsburg Personnel Policy. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray discussed the RITA Subpoena Program. Does the Village want to participate?

Councilman Fiscus made motion for the Village of Williamsburg to participate in the RITA Subpoena Program. Councilman Mercer second. All ayes by roll call. Motion carried.

Police Levy discussion is tabled to next meeting.

Council discussed the installation of a sewer shutoff valve at no expense at 3687 Old State Route 32 when the Brown County Water Association connects the water service for the property.

Clerk/Treasurer Mike Murray discussed the upcoming JEDD meeting on Monday, May 14, 2018.

Councilman Herren made a motion to appoint Mayor Lefker as the representative for the Village of Williamsburg on the JEDD Board. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Susan Ellerhorst discussed the June Olde Williamsburg needing the help of the public works. It will be overtime involved.

Councilman Collier made a motion to approve the overtime for the Public Works to help out. Councilman Herren second the motion. All ayes by roll call. Motion carried.

Administrator Susan Ellerhorst discussed the cleaning agreement by Betty June Scott for \$75.00 per the week to clean the Police Department and Community Building.

Councilman Herren made a motion to authorize Administrator Susan Ellerhorst to sign contract. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Administrator Susan Ellerhorst discussed the Hagman Crossing paving between Village of Williamsburg and Williamsburg Township. The Village share not to exceed \$4,000.00

Councilman Collier made a motion to share the paving cost between Williamsburg Village and Township. Councilman Herren second the motion. All ayes by roll call. Motion carried.

Administrator Susan Ellerhorst discussed the East Main Street water line approval.

PARK COMMITTEE:

The next meeting is scheduled for June 5 at 6:30 pm.

PLANNING COMMITTEE:

The next meeting is scheduled for June 5 at 7:00 pm.

SAFETY COMMITTEE: No meeting

UTILITIES COMMITTEE:

The next meeting is scheduled for May 24 at 6:00 pm.

ECONOMIC DEVELOPMENT: No meeting

TREE BOARD: Mayor Lefker stated there would be no Tree Board meeting in the summer.

The next meeting date is to be determined.

FACILITIES AND EQUIPMENT:

The next meeting is scheduled for June 5th at 5:30 pm.

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EXECUTIVE SESSION:

7:45 pm, Councilman Herren made motion to go into executive session for purpose of litigation and property acquisition. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Council came out of executive session 8:10 pm.

PERSONNEL COMMITTEE: No meeting

The next meeting is scheduled for July 3rd at 5:30 pm.

APPROVAL OF BILLS:

Vice-Mayor Wood moved to approve the bills presented (warrants 26339-26398 and EFT's 273-2018 thru 352-2018) be paid. Councilman Mercer second. All ayes by roll call. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Herren second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker - Mayor

Michael Murray - Clerk/Treasurer

June 14, 2018
Date Passed