

Village of Williamsburg Regular Council

December 14, 2017

The regular meeting of the Williamsburg Village Council was held on Thursday, December 14, 2017 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: **MAYOR:** Mary Ann Lefker, **VICE-MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dan Colonel, Charles Covert, Dr. King, Ron Ferree Jr. and Traci Schueler-Hurst. **SOLICITOR:** Michael Minniear, **CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Mike Gregory, **FIRE CHIEF:** Kevin Wiedemann, **AUDIENCE:** Gary Collier, Randy Mercer, Tim Wood

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

APPROVAL OF MINUTES:

Councilwoman Schueler-Hurst made a motion to approve the November 9, 2017 regular meeting minutes. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker read the November 2017 report of Mayor's Court Fines and Costs.

Councilwoman Schueler-Hurst made motion to accept the reports as presented. Councilman Ferree second. All ayes by roll call. Motion carried.

Mayor Lefker reported on the Christmas Walk and discussion for next year.

Mayor Lefker discussed the Community Improvement Corporation (CIC), no meeting, no JEDD.

SOLICITOR'S REPORT:

POLICE REPORT:

Police Chief Gregory presented his November 2017 Police report.

Resignation of Officer Case. Councilman Covert made motion to accept resignation as presented. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Hiring of Part Time Officers Jeff Ragland and Robert Hensley at \$12.00 per hour.

Councilwoman Schueler-Hurst made motion to accept the recommendation as presented. Councilman Covert second. All ayes by roll call. Motion carried.

FIRE REPORT:

Fire Chief Wiedemann presented his November Fire and EMS Stats 2017 Report.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the November 2017 Financial Statements as listed in item number 3 of the agenda.

Councilman King made motion to accept the reports as presented. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the November 2017 the SSI Utilities Receipts and UAN Receipts Reconciliation (item 4 agenda).

Councilman King made motion to accept the report as presented. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the October 2017 Utility Funds Snapshot for general information (item 5 agenda).

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Clerk/Treasurer Mike Murray presented the October 2017 Income Tax receipts report (item 6 agenda).

Councilwoman Schueler-Hurst made motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 791-17 Authorizing the transfer of funds \$100,000 to 4902 and 2902 to General.

Vice-Mayor Weaver made motion to suspend the rules on Resolution 791-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 791-17.

Councilwoman Schueler-Hurst made motion to pass Resolution 791-17 Accepting Authorizing the transfer of funds \$100,000 to 4902 and 2902 to General. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1092-17 Authorizing the 2018 Temporary Appropriations.

Councilman Covert made motion to suspend the rules on Ordinance 1092-17. Councilman Ferree second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1092-17.

Councilman Covert made motion to pass Ordinance 1092-17 Authorizing the 2018 Temporary Appropriations. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1093-17 Authorizing Amending the Personal Policy.

Councilwoman Schueler-Hurst made motion to suspend the rules on Ordinance 1093-17. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1093-17.

Councilwoman Schueler-Hurst made motion to pass Ordinance 1093-17 17 Authorizing Amending the Personal Policy. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1094-17 Authorizing Rising the Utilities Shut-Off Fees.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1095-17 Authorizing the Increasing 2017 Appropriation Funds Rev #4.

Councilman Covert made motion to suspend the rules on Ordinance 1095-17. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1095-17.

Councilman Covert made motion to pass Ordinance 1095-17 Authorizing the Increasing 2017 Appropriation Funds Rev #4. Councilman Colonel second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

PARK COMMITTEE:

PLANNING COMMITTEE:

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SAFETY COMMITTEE:

No meeting

UTILITIES COMMITTEE:

ECONOMIC DEVELOPMENT AND TREE BOARD:

FACILITIES AND EQUIPMENT:

EXECUTIVE SESSION:

Councilwoman Schueler-Hurst made motion to go into Executive Session at 7:10 p.m. for the purpose of discussing Personnel. Newly elected Council Members to be included in the discussion. Councilman Covert second the motion. All ayes by roll call. Motion carried.

Council came out of executive session 7:35 p.m.

Personnel Committee recommended the following actions:

- 2018 Employees Rate increases.

Employee	Current Rate	Proposed Rate	Employee	Current Rate	Proposed Rate
Cribbett, Kyle	23.00	24.15	Adamson, Jon	22.00	22.68
Young, Ean	13.25	no change	Beatty, Justin	12.00	14.50
Cross, Douglas	17.00	no change	Flynn, Jason	15.25	15.71
Hamblin, Danny	10.51	11.04	Gregory, Michael	53,643.20	55,252.49
Ernst, Matt	new hire	12.00	Halkiu, Stephan	14.08	14.50
Ellerhorst, Susan	58,136.00	59,883.20	Ruehrwein, Randall	23.34	24.04
Seller, Sheila	15.59	16.06	Sissel, Margaret	15.00	15.45
Bush, Priscilla	16.48	16.97	Sorbelo, Marc	12.00	12.36
Weaver, Kenita	17.21	17.73			

- Hiring Matthew Ernst under the condition of completing his GED within 12 months. A contract outlining the terms of this agreement must be signed by Matthew Ernst and filed in his personnel file. Hired date January 1, 2018 at a rate of \$12.00 hour.
- Post for a \$13.00 new position replacing Ean Young. Ean is to sign up for the Military to leave in March 2018.
- \$100 Net, Christmas Bonus check for all employee's and including temp Matthew Ernst.

Councilwoman Schueler-Hurst made motion to accept the recommendations. Councilman Covert second the motion. All ayes by roll call. Motion carried

PERSONNEL COMMITTEE:

APPROVAL OF BILLS:

Councilman Colonel moved to accept the bills presented (warrants 26005-26078 and EFT's 827-2017 thru 934-2017) be paid. Councilman Ferree second. All ayes by roll call. Motion carried. Councilwoman Schueler-Hurst Abstain check 26032.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.

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Mary Ann Lefker
Mayor

Michael Murray
Clerk/Treasurer

January 11, 2018
Date Passed