

Village of Williamsburg Regular Council

November 8, 2018

The regular meeting of the Williamsburg Village Council was held on Thursday, November 8, 2018 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE-MAYOR:** Tim Wood, **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Herren, David Fiscus, and Dr. King
CLERK/TREASURER: Michael Murray, **POLICE:** Chief Mike Gregory, **FIRE:** Chief Kevin Wiederman **ADMINISTRATOR:** Susan Ellerhorst, **SOLICITOR:** Mike Minniear
AUDIENCE: Jillian & Clinton Pangallo, Ryshel Bowling, Kent Bryan of CT Consultants, and Matthew Wyatt of CT Consultants

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Jillian and Clinton Pangallo discussed the problems with they are having with the neighbors parking in restricted areas, running a business out of their home in the evening, riding recreational vehicles on the street and police response to their calls.

Council discussed the issues and were notified that the property owner is working on removing the tenants from the property. The Pangallo's met with Chief Gregory in the hallway to discuss solutions to the issues.

APPROVAL OF MINUTES:

Councilman Herren made a motion to approve the October 11, 2018 regular meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker read the October 2018 report of Mayor's Court Fines and Costs.

Councilman Collier made motion to accept the report as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Mayor Lefker asked for Jason Flynn's payout vacation 40 hours. Vice-Mayor Wood made a motion to accept the resignation of Officer Bob Hensley. Councilman Fiscus second. All ayes by roll call. Motion carried

Mayor Lefker shared the Thank You card from Kentia Weaver.

Mayor Lefker said a special Thank You to all members on the Police Levy Committee for their participation.

Vice-Mayor Wood made motion to hire Charles Neumeier Part Time Police Officer at \$12.00. Councilman Herren second the motion. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

Mike Minniear discussed working with Administrator Ellerhorst on the documents for the annexations, easements and the Community Improvement Corporation.

POLICE REPORT:

Police Chief Mike Gregory submitted a report on the Village calls, citations and runs. Mentioned the K-9 being active in the community. Chief Gregory noted an additional page has been added to the monthly Police Report to include K-9 information.

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the October 2018 Financial Statements (agenda item 1).

Councilman Herren left the meeting at 6:00 pm.

Councilman Fiscus made motion to accept the reports as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the October 2018 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Village of Williamsburg Regular Council

November 8, 2018

Councilman Mercer made motion to accept the report as presented. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the October 2018 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the October 2018 Income Tax receipts report (agenda item 4).

Councilman Fiscus made motion to accept the report as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second time Resolution 821-18 Authorizing the Sale of Impounded Vehicles. (agenda item 5).

Clerk/Treasurer Mike Murray read for the first time Resolution 823-18 Authorizing The Transfer of Funds within the Current 2018 Appropriations Ordinance. (agenda item 6).

Vice-Mayor Wood made motion to suspend the rules on Resolution 823-18. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 823-18.

Councilman Mercer made motion to approve Resolution 823-18 Authorizing The Transfer of Funds within the Current 2018 Appropriations Ordinance. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 824-18 Authorizing Delinquent Sewer Account. (agenda item 7).

Councilman Mercer made motion to suspend the rules on Resolution 824-18. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 824-18.

Councilman Fiscus made motion to approve Resolution 824-18 Authorizing the Clerk/Treasurer to Certify a Delinquent Sewer Account. Councilman Collier second. All ayes by roll call. Motion carried.

Councilman Herren left the meeting at 6:00 pm.

Clerk/Treasurer Mike Murray read for the third time Ordinance 1114-18 Establish an Ordinance Unlawful Camping within Village Limits & Declaring and Emergency. (agenda item 9).

Councilman King made motion to approve Ordinance 1114-18 Establish an Ordinance Unlawful Camping within Village Limits & Declaring and Emergency. Councilman Mercer second. 5 ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the third time 1116-18 Regulating Small Cell Facilities and Wireless Support Structures & Declaring and Emergency. (agenda item 10).

Councilman Fiscus made motion to approve Ordinance 1116-18 Regulating Small Cell Facilities and Wireless Support Structures & Declaring and Emergency. Councilman Mercer second. 5 ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second time 1118-18 Authorize Increase Zoning Fees. (agenda item 11).

Clerk/Treasurer Mike Murray read for the first time 1120-18 Authorizing the Creation of a Community Improvement Corporation. (agenda item 12).

Clerk/Treasurer Mike Murray read for the first time Resolution 825-18 Authorize the Village Administrator to enter into Contracts as Required for the State Route 133 and Todds Run Foster Sewer Line Projects. (agenda item 8).

Councilman Mercer made motion to suspend the rules on Resolution 825-18. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 825-18.

Village of Williamsburg Regular Council

November 8, 2018

Councilman Collier made motion to approve Resolution 825-18 Authorize the Village Administrator to enter into Contracts as Required for the State Route 133 and Todds Run Foster Sewer Line Projects in the amount of \$521,625. Councilman Fiscus second. All ayes by roll call. Motion carried.

CT Consultant Kent Bryan distributed a draft copy of the map for the Sewer Master Plan project. The map highlights the current service areas (pink), OKI approved Sewer Service area (green) and the potential area for future service (yellow). Mr. Bryan asked for feedback on the proposed areas. Council reviewed the map and discussed the areas. Mr. Bryan will return with additional information in December. Mr. Bryan stated OKI last updated the Sewer Service Area in 2012.

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst announced the Wastewater Treatment Plant Phase III Project Ribbon Cutting is scheduled for November 9, 2018 at 11:00 am.

Administrator Ellerhorst reported the Open House for the Gay Street Phase 1 project from Front to Fourth Street is scheduled for November 13th at 7:00 p.m. The project is currently in the design phase and will go out to bid in 2019.

Administrator Ellerhorst noted the OPWC Integrating Committee would meet on November 14th to make final decisions on the OPWC grant funding for the Gay Street Phase II project. This project will go out to bid in 2019.

Administrator Ellerhorst discussed the upcoming BZA meeting for 462 South Broadway to be scheduled in November 20th for replacing and extending a lean-to on the side of a barn.

Administrator Ellerhorst announced the ribbon cutting ceremony for the Low Head Dam project would be held on November 30th at the Community Building with a tour of the project area following the ceremony.

Administrator Ellerhorst distributed the sign in sheet for the Christmas lunch on December 21st.

PARK COMMITTEE:

Administrator Ellerhorst reported the Committee met and tabled the Amphitheater discussion until the next meeting.

The next meeting is to be determined.

PERSONNEL COMMITTEE:

Mayor Lefker reported the Committee met and reviewed the employee job descriptions. The Committee will be reviewing employee evaluations at the next meeting in preparation for pay increases in January.

The next meeting is scheduled for December 3rd at 5:30 pm.

PLANNING COMMITTEE:

Councilman Herren reported Mr. Douglas Gerrard discussed more information about his proposal. Councilman Herren noted Mr. Hubert Milton came to the meeting to discuss the activities on his property located near the park. The Committee reviewed and discussed the zoning regulations and asked Mr. Milton to prevent any debris on the road from the activities on his property.

The next meeting is scheduled for December 4th at 7:00 pm.

SAFETY COMMITTEE:

The next meeting is scheduled for November 13th at 5:30 pm.

UTILITIES COMMITTEE:

Councilman Mercer reported CT Consultants requested feedback on the Sewer Master Plan areas. The Committee discussed several areas to include. The Committee reviewed the utility adjustments.

The next meeting is to be determined.

ECONOMIC DEVELOPMENT: No meeting

TREE BOARD:

Village of Williamsburg Regular Council

November 8, 2018

Mayor Lefker noted Tree Board met and looked at selecting tree seedlings for the Tree Fair at the Elementary School in May.

The next meeting is scheduled for November 29 at 6:30 p.m.

FACILITIES AND EQUIPMENT:

The next meeting is scheduled December 4th at 6:00 pm.

APPROVAL OF BILLS:

Vice-Mayor Wood moved to approve the bills presented (warrants 26746 – 26818 and EFT's 736-2018 – 808-2018) be paid. Councilman Mercer second. All ayes by roll call. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

1. Council discussed the Old Firehouse Brewery Road closures in 2018. Council discussed reviewing the procedures for 2019.
2. Council has request packets on Friday before Thursday council meeting.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Mercer second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker - Mayor

Michael Murray - Clerk/Treasurer

December 13, 2018
Date Passed