

Village of Williamsburg Regular Council

June 14, 2018

The regular meeting of the Williamsburg Village Council was held on Thursday, June 14, 2018 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: **MAYOR:** Mary Ann Lefker, **VICE-MAYOR:** Tim Wood, **COUNCIL MEMBERS:** Gary Collier, David Fiscus, Mark Herren, Dr. King and Randy Mercer
CLERK/TREASURER: Michael Murray, **SOLICITOR:** Mike Minniear, **POLICE:** Chief Mike Gregory
FIRE: Chief Kevin Wiedemann , **ADMINISTRATOR:** Susan Ellerhorst

AUDIENCE: Adam Cowan, Joseph W. Martin, and June of Olde Williamsburg Committee: Tracy Schueler-Hurst, Susan Ellerhorst, Sheila Sellers, Priscilla Bush, Amy Gregory, Emily Wichman, Jerry Hurst, Jay Riedel, Cathy Schaffer, Rachel Lefker and Ryshel Bowling

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Mayor Lefker and Tracy Schueler Hurst recognized the June of Olde Williamsburg Committee for their efforts on the Festival this year.

Adam Cowan from the Firehouse Brewery requested if ok to shut down Main Street between Second and Third Street for a Benefit on June 23, 2018 from 2:00 pm – 7:00 pm.

Consensus of Council to approve the event.

The Speed Hump petition for Zachary Drive tabled for discussion next meeting.

APPROVAL OF MINUTES:

Councilman Herren made a motion to approve the April 12, 2018 regular meeting minutes. Councilman Mercer second. All ayes by roll call. Motion carried.

Vice-Mayor Wood made a motion to approve the May 10, 2018 regular meeting minutes. Councilman Herren second. All ayes by roll call. Motion carried.

Councilman Herren made a motion to approve the May 14, 2018 Public Hearing meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried. Councilman King abstain.

Councilman Herren made a motion to approve the May 14, 2018 regular meeting minutes. Vice-Mayor Wood second. All ayes by roll call. Motion carried. Councilman King abstain.

MAYOR'S REPORT:

Mayor Lefker read the May 2018 report of Mayor's Court Fines and Costs.

Vice-Mayor Wood made motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Mayor Lefker discussed setting up a Community Improvement Corporation (CIC) for the Village of Williamsburg. Council discussed how the CIC may be used to for real estate.

Councilman Herren made a motion to proceed with establishing a CIC. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

No Report

POLICE REPORT:

Police Chief Mike Gregory submitted a report on the Village calls, citations and runs.

Police Chief Mike Gregory reported he has 3 candidates to interview for the 6th Full Time Police Officer.

FIRE REPORT:

Fire Chief Kevin Wiedemann submitted a report on the Townships Fire and EMS runs.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the May 2018 Financial Statements (agenda item 1).

Councilman King made motion to accept the reports as presented. Councilman Fiscus second. All ayes by roll call. Motion carried.

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Clerk/Treasurer Mike Murray presented the May 2018 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Mercer made motion to accept the report as presented. Councilman King second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the May 2018 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the May 2018 Income Tax receipts report (agenda item 4).

Councilman Herren made motion to accept the report as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 802-18 Authorizing the (1) Transfer \$34,200 from 5201 ewer Operating to 5726 Debit Retirement WWTP Phase III (agenda item 5).

Councilman King made motion to suspend the rules on resolution 802-18. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 802-18.

Councilman King made motion to approve resolution 802-18 Authorizing the (1) Transfer \$34,200 from 5201 ewer Operating to 5726 Debit Retirement WWTP Phase III. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1106-18 Authorizing Increase (Revision 3) to the Village's 2018 Permanent Appropriations. (agenda item 8).

Councilman King made motion to suspend the rules on Ordinance 1106-18. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1106-18. Councilman King made motion to approve Ordinance 1106-18 Authorizing Increase (Revision 3) to the Village's 2018 Permanent Appropriations. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 803-18 Declaring a Necessity for an election for a 2.75 Mill Tax Levy for Police Services for the Village of Williamsburg, Ohio. (agenda item 8).

Councilman Herren made motion to suspend the rules on resolution 803-18. Vice-Mayor Wood second. By roll call: Councilman Mark Herren, aye; Vice-Mayor Tim Wood, aye; Councilman Dave Fiscus, aye; Councilman Dr. Jim King, aye; Councilman Randy Mercer, aye; Councilman Gary Collier, aye. All ayes by roll call. Motion carried.

Passed by Council on the 14th day of June, 2018;
6 Yeas; 0 Nays.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 803-18.

Councilman Herren made motion to approve resolution 803-18 Declaring a Necessity for an election for a 2.75 Mill Tax Levy for Police Services for the Village of Williamsburg, Ohio. Councilman Mercer second. By roll call: Councilman Mark Herren, aye; Councilman Randy Mercer, aye; Councilman Gary Collier, aye; Vice-Mayor Tim Wood, aye; Councilman Dave Fiscus, aye; Councilman Dr. Jim King, aye. All ayes by roll call. Motion carried.

Passed by Council on the 14th day of June, 2018;
6 Yeas; 0 Nays.

Clerk/Treasurer gave an update on the Auditor sale on May 29th for the 292 S. Broadway Property. The Clerk/Treasurer and Administrator attended the sale and won the bid on the property \$2,545.75 + Recording fee \$28.55.

Clerk/Treasurer requested to hold a Finance Committee Meeting for June 26, 2018 at 7:00 pm.

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ADMINISTRATOR'S REPORT:

Administrator Susan Ellerhorst discussed the cleaning agreement by Tracey Teague for \$100.00 per the week to clean the Police Department and Community Building.

Councilman Herren made a motion to authorize Administrator Susan Ellerhorst to sign contract. Councilman Collier second the motion. All ayes by roll call. Motion carried

Administrator Susan Ellerhorst discussed the Flood Insurance policy renewal for the Wastewater Treatment Plant. Council discussed the policy and requested additional quotes.

PARK COMMITTEE:

The next meeting is scheduled for July 10th at 6:30 pm.

PERSONNEL COMMITTEE:

The next meeting is scheduled for July 10th at 5:30 pm.

PLANNING COMMITTEE:

Board of Zoning Appeals (BZA) met on May 29, 2018 at 6:00 p.m. to hear the request for zoning variance from IA Light Industrial to Commercial at 278 North Third Street. BZA approved the variance for the property.

Vice-Mayor Wood made a motion to approve the zoning variance from IA Light Industrial to Commercial for 278 North Third Street Councilman Herren second the motion. All ayes by roll call. Motion carried

The next meeting is scheduled for July 10th at 7:00 pm.

SAFETY COMMITTEE: *No meeting*

UTILITIES COMMITTEE:

The next meeting is scheduled for June 28th at 6:00 pm.

ECONOMIC DEVELOPMENT: *No meeting*

TREE BOARD: Mayor Lefker stated there would be no Tree Board meeting in the summer.

The next meeting date is to be determined.

FACILITIES AND EQUIPMENT:

The next meeting is scheduled for July 10th at 7:30 pm.

EXECUTIVE SESSION:

7:45 pm, Councilman Herren made motion to go into executive session for purpose of litigation and property acquisition. Vice-Mayor Wood second the motion. All ayes by roll call. Motion carried.

Council came out of executive session 8:10 pm.

APPROVAL OF BILLS:

Councilman Herren moved to approve the bills presented (warrants 26339-26476 and EFT's 353-2018 thru 451-2018) be paid. Councilman Mercer second. All ayes by roll call. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Collier second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker - Mayor

Michael Murray - Clerk/Treasurer

July 12, 2018
Date Passed