

Village of Williamsburg Regular Council

October 12, 2017

The regular meeting of the Williamsburg Village Council was held on Thursday, October 12, 2017 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE-MAYOR:** James Weaver, **COUNCIL MEMBERS:** Dan Colonel, Charles Covert, Dr. King, Ron Ferree Jr. and Traci Schueler-Hurst. **SOLICITOR:** Michael Minniear, **CLERK/TREASURER:** Michael Murray, **ADMINISTRATOR:** Susan Ellerhorst **POLICE:** Chief Mike Gregory, **FIRE CHIEF:** Kevin Wiedemann, **PUBLIC WORKS:** Kyle Cribbet and Doug Cross

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

APPROVAL OF MINUTES:

Councilwoman Schueler-Hurst made a motion to approve the September 14, 2017 regular meeting minutes. Councilman Ferree second. All eyes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker thanked Village Council for the beautiful wind chimes in remembrance of her sister.

Mayor Lekfer read the September 2017 report of Mayor's Court Fines and Costs.

Councilman Covert made motion to accept the reports as presented. Councilman Colonel second. All eyes by roll call. Motion carried.

Mayor Lefker gave an update on the JEDD.

Mayor Lefker gave an update on the "Great Outdoor Weekend" 100 people visited the park for the event on Saturday, September 23rd.

Mayor Lefker reported on the resignation of Police Officer Adam Rolph, Adam last day is October 20, 2017.

Councilman Covert made motion to accept the resignation of Police Officer Adam Rolph as presented. Councilwoman Schueler-Hurst second. All eyes by roll call. Motion carried.

Mayor Lefker reported on promoting Police Officer Margaret Sissel from Part Time to Full Time at \$15.00 an hour starting October 25, 2017.

Mayor Lefker gave an update on the Engineering study for Bridge to WJAA from ODOT.

SOLICITOR'S REPORT:

Solicitor Mike Minniear reported he reviewed the following documents about the Brown County Rural Water Association water connection; the Dollar General Income Tax Appeal

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documentation; the changes to the JEDD for the CIC property and the More Agreement for the property on McKeever Road.

POLICE REPORT:

Police Chief Gregory presented his August 2017 and September 2017 Police report.

FIRE REPORT:

Fire Chief Wiedemann presented his September Fire and EMS Stats 2017 Report. Fire Chief Wiedemann stated the closing Main Street during the Yard Sales caused delays for the Fire Department.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the September 2017 Financial Statements.

Councilman Covert made motion to accept the reports as presented. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the September 2017 the SSI Utilities Receipts and UAN Receipts Reconciliation.

Councilwoman Schueler-Hurst made motion to accept the report as presented. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the September 2017 Utility Funds Snapshot for general information.

Clerk/Treasurer Mike Murray presented the September 2017 Income Tax receipts report.

Councilwoman Schueler-Hurst made motion to accept the report as presented. Councilman Ferree second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 787-17 Authorizing a Then and Now Purchase Order for Cummins Bridgeway in the amount of \$1,032.49 dated May 31, 2017.

Councilman Covert made motion to suspend the rules on Resolution 787-17. Vice-Mayor Weaver second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 787-17.

Councilman King made motion to pass Resolution 787-17 Accepting the Then and Now Purchase Order for Cummins Bridgeway in the amount of \$1,032.49. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 788-17 Authorizing the Administrator to enter into an agreement with AECOM Services Inc. for a feasibility study.

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Vice-Mayor Weaver made motion to suspend the rules on Resolution 788-17. Councilwoman Schueler-Hurst second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 788-17.

Councilman Covert made motion to pass Resolution 788-17 Authorizing the Administrator to enter into an agreement with AECOM Services Inc. for a feasibility study. Councilman Colonel second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1090-17 Authorizing to Appropriate Funds for 4905 Low Head Dam Removal to the Village 2017 Permanent Appropriations (Revision #3).

Vice-Mayor Weaver made motion to suspend the rules on Ordinance 1090-17. Councilman Covert second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1090-17.

Vice-Mayor Weaver made motion to pass Ordinance 1090-17 Authorizing to Appropriate Funds for 4905 Low Head Dam Removal to the Village 2017 Permanent Appropriations (Revision #3). Councilman Covert second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Susan Ellerhorst reported the WWTP Construction Phase III project spreadsheet was included in Council Packets.

Administrator Susan Ellerhorst noted the Low Head Dam Project Engineering firm completed the mussel study and the archeologist study. The firm is working on the survey for the project.

Administrator Susan Ellerhorst stated the survey has been completed on the Clean Ohio Project. The next step is the title insurance for the properties before purchasing.

Administrator Susan Ellerhorst met with Tommy Arnold to review project areas for the SRTS Project application due in January 2018.

PARK COMMITTEE:

The next meeting is scheduled for November 7 at 6:30 p.m.

PLANNING COMMITTEE:

The next meeting is scheduled for November 7 at 7:00 pm.

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SAFETY COMMITTEE:

No meeting

UTILITIES COMMITTEE:

Vice Mayor Weaver proposed increasing the fees from \$50 up to \$250 for the first time and \$500 for the second time and then to install the shut-off Sewer.

The next meeting is scheduled for October 30 at 6:00 pm.

ECONOMIC DEVELOPMENT AND TREE BOARD:

Mayor Lefker noted that the 2 memorial trees were planted in the park during the Great Outdoor Weekend event. The memorial trees were dedicated in memoir of Wendy Ferree and Marion Crosswell.

Mayor Lefker reported interest from a business owner in 10 acres of property in the Village.

The next meeting is scheduled for November 7 at 6:00 pm.

FACILITIES AND EQUIPMENT:

Councilman Covert, Kyle Cribbet and Doug Cross discussed 2004 JET Vac Truck \$100,000 vs a 2018 Vac Trailer \$80,000. The cost would be spread out over several funds. The proposed 2004 Vac Truck would reduce safety incidents and allow the Village to provide services that are currently provided by a contractor.

Councilman Cover and Kyle Cribbet discussed purchasing a truck in 2018 for approximately \$50,000.

The next meeting is scheduled for December 12 at 5:00 pm.

EXECUTIVE SESSION:

Councilwoman Schueler-Hurst made motion to go into Executive Session for the purpose of discussing Personnel 7:15 p.m. Councilman Covert second the motion. All ayes by roll call. Motion carried.

Council came out of session at 7:25 pm.

Councilwoman Schueler-Hurst made motion to approve the employee vacation payouts and carryovers submitted. Councilman Covert second the motion. All ayes by roll call. Motion carried.

PERSONNEL COMMITTEE:

The next meeting is November 5 at 5:30 p.m.

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APPROVAL OF BILLS:

Councilman Covert moved to accept the bills presented (warrants 25882-25955 and EFT's 681-2017 thru 757-2017) be paid. Councilman Ferree second. All ayes by roll call. Motion carried. Councilwoman Schueler-Hurst Abstain check 25912.

OLD BUSINESS:

Council discussed a Tax Review board hearing to be scheduled for the Appeal.

Councilwoman Schueler-Hurst made motion to schedule the Tax Review Board Hearing. Councilman Covert second. All ayes by roll call. Motion carried.

NEW BUSINESS:

ADJOURNMENT:

Councilwoman Schueler-Hurst moved to adjourn the meeting. Councilman Covert second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker
Mayor

Michael Murray
Clerk/Treasurer

November 9, 2017
Meeting Date