

*Village of Williamsburg Regular Council*

*September 13, 2018*

The regular meeting of the Williamsburg Village Council was held on Thursday, September 13, 2018 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.

**MEMBERS PRESENT:** MAYOR: Mary Ann Lefker, **COUNCIL MEMBERS:** Gary Collier, David Fiscus, and Dr. King **CLERK/TREASURER:** Michael Murray, **POLICE:** Chief Mike Gregory, **FIRE CHIEF:** Kevin Wiedemann, **ADMINISTRATOR:** Susan Ellerhorst  
**AUDIENCE:** Kenita Weaver; Ryshel Bowling

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Mayor Lefker recognized Kenita Weaver by thanking Kenita for her years of service since 1990. There will be a Retirement Open House on September 26, 2018 at 2:00 pm – 4:00 pm.

Councilman Collier made motion to excuse Councilman Mercer, Councilman Herren and Vice-Mayor Wood. Councilman Fiscus second. All ayes by roll call. Motion carried.

Mayor Lefker introduced and sworn in K9 Unit Officer Corey Herren and K9 Bragi.

APPROVAL OF MINUTES:

Councilman King made a motion to approve the August 23, 2018 regular meeting minutes. Councilman Fiscus second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayor Lefker read the August 2018 report of Mayor's Court Fines and Costs.

Councilman Fiscus made motion to accept the report as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Councilman Fiscus made a motion to authorized the Mayor to sign the contract for Mayor Court Temporary Clerk Charlotte Farmer at \$13.00 hour. Councilman Collier second. All ayes by roll call. Motion carried.

Mayor Lefker gave an update on the Dam Project. The contractor is working on installing the service road for the project which will allow the Village to give up the easement through the More's property. The U.S. Fish and Wildlife Department has funds available through grants for wetlands and environmental projects. The County will apply for the funds for the fish reservoir.

Mayor Lefker made a recommendation for councilman Randy Mercer to volunteer as the decoy for the K9 demonstration.

Councilman Collier made motion to appoint Randy Mercer as the Decoy to wear the "Bite Suit" for the K9 demonstration. Councilman Fiscus second. All ayes by roll call. Motion carried.

Mayor Lefker discussed the Police Levy and setting up a meeting for the Committee.

SOLICITOR'S REPORT:

No Report

POLICE REPORT:

*Village of Williamsburg Regular Council*

*September 13, 2018*

Police Chief Mike Gregory submitted a report on the Village calls, citations and runs.

*FIRE REPORT:*

Fire Chief submitted a report on the Townships Fire and EMs runs.

*CLERK/TREASURER'S REPORT:*

Clerk/Treasurer Mike Murray presented the August 2018 Financial Statements (agenda item 1).

Councilman Fiscus made motion to accept the reports as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the August 2018 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Fiscus made motion to accept the report as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the August 2018 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the August 2018 Income Tax receipts report (agenda item 4).

Councilman Fiscus made motion to accept the report as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray Pulled Resolution 816-18. No Action Required. (agenda item 5).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1114-18 Establish an Ordinance Unlawful Camping with in Village Limits & Declaring and Emergency. (agenda item 6).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1115-18 Establish an Ordinance Drug Law Enforcement Fund & Declaring and Emergency. (agenda item 7).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1116-18 Regulating Small Cell Facilities and Wireless Support Structures & Declaring and Emergency. (agenda item 8).

Clerk/Treasurer Mike Murray reminded council of the upcoming RITA Subpoena Program, September 17<sup>th</sup> from 9:00 a.m. to 4:00 p.m.

Clerk/Treasurer Mike Murray referenced that Councilman Collier and Priscilla Bush, Finance Clerk will be attending the Public Records Training located in Pierce Township on September 29<sup>th</sup> from 10:00 a.m. to 1:15 p.m. Both will be designee for the Village of Williamsburg Council.

Councilman Fiscus made motion to designate Councilman Collier and Priscilla Bush, Finance Clerk as designee. Councilman King second. All ayes by roll call. Motion carried.

*ADMINISTRATOR'S REPORT:*

*Village of Williamsburg Regular Council*

*September 13, 2018*

Administrator Ellerhorst reported the E Main Water Line Improvement project is in the design phase.

Administrator Ellerhorst discussed the Gay Street Phase 1 project from Front to Fourth Street. The project is currently in the design phase and will go out to bid in 2019.

Administrator Ellerhorst discussed the Gay Street Phase 2 Project from Fourth Street to the Railroad tracks. The project scored well at the County District level meeting. The project will be reviewed in November for final approval of funding.

Administrator Ellerhorst requested permanent change to the Office hours 8:00 a.m. – 4:30 p.m.

Councilman Collier made motion to accept the permanent office hour change. Councilman Fiscus second. All ayes by roll call. Motion carried.

Administrator Ellerhorst discussed the progress and punch list for the Wastewater Treatment Plant Phase III Project. The Village will prepare a ribbon cutting ceremony similar to the ones for Phase I and Phase II.

Administrator Ellerhorst reported a concern from a local business about shutting down the road too much. Council discussed the concern and will work on guidelines and a policy for shutting down the road.

Administrator Ellerhorst distributed a copy of the Events Permit for the Feral Hog 50k & BBQ Fest on October 13<sup>th</sup> at the Old Firehouse Brewery. The permit request permission to close Main Street for the event.

Councilman Fiscus made motion to accept the closing of Main Street. Councilman Collier second. All ayes by roll call. Motion carried.

Councilman Collier made a motion to approve the Holiday Employee Lunch on December 21<sup>st</sup>. Councilman Mercer second. All ayes by roll call. Motion carried.

Administrator Ellerhorst noted the Village presenting the Safe Routes to School project in Columbus on July 25, 2018.

Administrator Ellerhorst noted the water loss is currently at 15%.

*PARK COMMITTEE: No Meeting*

The next meeting is scheduled for October 2<sup>nd</sup> at 6:30 pm.

*PERSONNEL COMMITTEE: No Meeting*

The next meeting is scheduled for November 6<sup>th</sup> at 5:30 pm.

*PLANNING COMMITTEE:*

Councilman Herren reported Mr. Gerrard discussed more information about his proposal for a PUD.

The next meeting is scheduled for October 2<sup>nd</sup> at 7:00 pm.

*Village of Williamsburg Regular Council*

*September 13, 2018*

SAFETY COMMITTEE:

Mayor Lefker reported the Committee tabled the sidewalk discuss and provided a recommendation back to Council for their intent for a sidewalk program.

The next meeting is scheduled for November 13th at 5:30 pm.

UTILITIES COMMITTEE:

Administrator Ellerhorst reported the non-profit organization Energy Alliance provided a presentation about providing free energy audits to residents and assist property owners with solutions and funding.

Administrator Ellerhorst reported the National League of Cities provided a presentation on service line warranties for residents.

Council requested a sample of the letter sent to residents.

The next meeting is scheduled for September 27<sup>th</sup> at 6:00 pm.

ECONOMIC DEVELOPMENT: No meeting

TREE BOARD:

The next meeting is scheduled for September 27<sup>th</sup> at 6:30 p.m.

FACILITIES AND EQUIPMENT:

The next meeting is scheduled for October 2<sup>nd</sup> at 6:00 pm.

EXECUTIVE SESSION:

APPROVAL OF BILLS:

Councilman King moved to approve the bills presented (warrants 26633-26681 and EFT's 619-2018 thru 663-2018) be paid. Councilman Collier second. All ayes by roll call. Motion carried.

OLD BUSINESS:

Mayor Lefker reported Attorney Mr. Spoor will be at the October 11<sup>th</sup> meeting to discuss TIF's.

Administrator Ellerhorst reported the SR 133 project will be going out to bid in October and scheduled to award bid at November Council meeting.

Administrator Ellerhorst noted the East Main Street project is currently in the design phase. Choice One is working on the Water Model for the Village system. This will help identify any areas to review for flow, capacity, restrictions, etc.

NEW BUSINESS:

Administrator Ellerhorst noted a chair was picked up by staff and properly disposed due to complaints. Council discussed creating an ordinance for removing property and accessing the property owner for the removal.

*Village of Williamsburg Regular Council*

*September 13, 2018*

ADJOURNMENT:

Councilman Fiscus moved to adjourn the meeting. Councilman King second the motion. All ayes by roll call. Motion carried.

\_\_\_\_\_  
Mary Ann Lefker - Mayor

\_\_\_\_\_  
Michael Murray - Clerk/Treasurer

October 11, 2018  
Date Passed