

Village of Williamsburg Regular Council

August 23, 2018

The regular meeting of the Williamsburg Village Council was held on Thursday, August 23, 2018 at 7:15 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.
MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE-MAYOR:** Tim Wood, **COUNCIL MEMBERS:** Gary Collier, David Fiscus, Mark Herren, Dr. King and Randy Mercer
CLERK/TREASURER: Michael Murray, **POLICE:** Chief Mike Gregory, **ADMINISTRATOR:** Susan Ellerhorst

AUDIENCE: Old Firehouse Brewery: Adam Cowan; CT Consultants: Kent Bryan, Jean Little and Michael Pope; Ryshel Bowling.

Mayor Lefker called the meeting to order at 7:15 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Old Firehouse Brewery, Adam Cowan presented his 4th Year Anniversary Party on September 15, 2018. Requesting to close W. Main Street between 2nd and 3rd Street, from 12:00 pm to 9:00 pm.

Vice-Mayor Wood made a motion to allow the request of the Old Firehouse Brewery. Councilman Fiscus second. All ayes by roll call. Motion carried.

Cystic Fibrosis Fund Raiser request on September 22, 2018 to close W. Main Street between 2nd and 3rd Street, from 12:00 pm to 9:00 pm.

Councilman Herren made a motion to approve the request of the Cystic Fibrosis Fund Raiser. Councilman Collier second. All ayes by roll call. Motion carried.

CT Consultants Senior Project Manager Kent Bryan gave a plan presentation on a Sewer Master Plan proposal cost of \$14,550. Council discussed the proposal and asked questions about the plan.

Councilman Collier made a motion to accept the plan on the Sewer Master Plan Proposal. Councilman Mercer second. Vice-Mayor Wood voted No. By roll call: Councilman Collier, yea; Councilman Mercer, Yea; Councilman Herren, yea; Vice-Mayor Wood, No; Councilman Fiscus, yea; Councilman King, yea; motion carried.

APPROVAL OF MINUTES:

Councilman Herren made a motion to approve the July 12, 2018 regular meeting minutes. Councilman Mercer second. All ayes by roll call. Motion carried.

Councilman King made a motion to approve the July 26, 2018 special meeting minutes. Councilman Collier second. All ayes by roll call. Motion carried. Councilman Herren Abstain.

MAYOR'S REPORT:

Mayor Lefker read the July 2018 report of Mayor's Court Fines and Costs.

Councilman Herren made motion to accept the reports as presented. Councilman Collier second. All ayes by roll call. Motion carried.

Mayor Lefker announced the resignation of Part Time Officer Robert Hensley.

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Councilman Herren made a motion accept the resignation of Officer Robert Hensley. Councilman Collier second. All ayes by roll call. Motion carried.

Mayor Lefker recommended to extend Part Time Officer Greg Williams probation additional 90 days.

Councilman Herren made a motion accept to extend probation additional 90 days for Officer Greg Williams. Councilman Mercer second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

No Report

POLICE REPORT:

Police Chief Mike Gregory submitted a report on the Village calls, citations and runs.

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMs runs.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the July 2018 Financial Statements (agenda item 1).

Councilman Collier made motion to accept the reports as presented. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the July 2018 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman King made motion to accept the report as presented. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the July 2018 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the July 2018 Income Tax receipts report (agenda item 4).

Councilman King made motion to accept the report as presented. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray shared the Village of Williamsburg letter from the State of Ohio Division of Liquor Control License. (agenda item 5).

Clerk/Treasurer Mike Murray read for the first time Resolution 810-18 Authorizing to Certify a Delinquent Utility Bill. (agenda item 6).

Councilman King made motion to suspend the rules on Resolution 810-18. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 810-18.

Councilman King made motion to approve Resolution 810-18 Authorizing to Certify a Delinquent Utility Bill. Councilman Fiscus second. All ayes by roll call. Motion carried.

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Clerk/Treasurer Mike Murray read for the first time Resolution 812-18 Authorizing to Establish Agency Fund 9902 for Williamsburg JEDD. (agenda item 7).

Councilman King made motion to suspend the rules on Resolution 812-18. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 812-18.

Councilman King made motion to approve Resolution 812-18 Authorizing to Establish Agency Fund 9902 for Williamsburg JEDD. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 813-18 Authorizing the Administrator to apply for, accept, and enter into a Water Pollution Control Fund Agreement on behalf of the Village of Williamsburg, Ohio for planning, design and/or construction of sewer line extension on SR 133; and designating a dedicated repayment source for the loan. (agenda item 8).

Councilman King made motion to suspend the rules on Resolution 813-18. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 813-18.

Councilman King made motion to approve Resolution 813-18 Authorizing the Administrator to apply for, accept, and enter into a Water Pollution Control Fund Agreement on behalf of the Village of Williamsburg, Ohio for planning, design and/or construction of sewer line extension on SR 133; and designating a dedicated repayment source for the loan. Councilman Fiscus second. All ayes by roll call. Motion carried. (agenda item 8).

Clerk/Treasurer Mike Murray read for the first time Resolution 814-18 Authorizing a Then and Now Certificate to Rustic Rose flowers and Collectibles for flowers to Batavia Police K9. (agenda item 9).

Councilman King made motion to suspend the rules on Resolution 814-18. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 814-18.

Councilman King made motion to approve Resolution 814-18 Authorizing a Then and Now Certificate to Rustic Rose flowers and Collectibles for flowers to Batavia Police K9. Councilman Collier second. All ayes by roll call. Motion carried. (agenda item 9).

Clerk/Treasurer Mike Murray read for the first time Resolution 815-18 Certify the cost of mowing noxious weeds. (agenda item 10).

Councilman King made motion to suspend the rules on Resolution 815-18. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 815-18.

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Councilman King made motion to approve Resolution 815-18 Certify the cost of mowing noxious weeds. Councilman Herren second. All ayes by roll call. Motion carried. (agenda item 10).

Clerk/Treasurer Mike Murray read for the first time Ordinance 1113-18 Authorizing Increase 2018 Permanent appropriation (Revision 4). (agenda item 11).

Councilman King made motion to suspend the rules on Ordinance 1113-18. Councilman Fiscus second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1113-18.

Councilman Mercer made motion to approve Ordinance 1113-18 Authorizing Increase 2018 Permanent appropriation (Revision 4). Councilman King second. All ayes by roll call. Motion carried. (agenda item 11).

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst requested No Parking sign to be added on the stub portion of Gay Street.

Councilman King made motion to accept the No Parking sign on the east side of Gay Street stub section off of Front Street. Vice-Mayor Wood second. By roll call Councilman King, yea; Vice-Mayor Wood, yea; Councilman Mercer, yea; Councilman Herren, no; Councilman Collier, no. Council tabled motion until next meeting.

Administrator Ellerhorst requested approval for the Holiday Employee Lunch on December 21st.

Councilman Herren made a motion to approve the Holiday Employee Lunch on December 21st. Councilman Mercer second. All ayes by roll call. Motion carried.

Administrator Ellerhorst noted the Village presenting the Safe Routes to School project in Columbus on July 25, 2018.

Administrator Ellerhorst noted the water loss is currently at 15%.

PARK COMMITTEE: No Meeting

The next meeting is scheduled for September 4th at 6:30 pm.

PERSONNEL COMMITTEE: No Meeting

The next meeting is scheduled for September 4th at 5:30 pm.

PLANNING COMMITTEE:

Councilman Herren reported Mr. Gerrard discussed more information about his proposal for a PUD.

The next meeting is scheduled for September 4th at 7:00 pm.

SAFETY COMMITTEE: No Meeting

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The next meeting is scheduled for September 11th at 5:30 pm.

UTILITIES COMMITTEE:

Councilman Mercer propose the recommendation to charge \$150.00 to residents a fee for Damage to repair water radio reads.

Councilman King made motion to accept the damage cost to the resident. Councilman Herren second the motion. All yeas by roll call. Motion carried.

The next meeting is scheduled for September 27th at 6:00 pm.

ECONOMIC DEVELOPMENT: *No meeting*

TREE BOARD:

Mayor Lefker stated the Tree Board would be looking at trimming Main Street Trees instead of planting Memorial trees this year.

The next meeting is scheduled for September 27th at 6:30 p.m.

FACILITIES AND EQUIPMENT:

Vice Mayor Wood discussed the siding quotes and the Village will get samples of the siding for the next Facilities and Equipment Meeting.

Vice Mayor Wood recommended upgrading cell phones for the public works supervisors and the new Mayor's Court Zoning Clerk.

Council member approved by consensus to upgrade the cell phones.

The next meeting is scheduled for October 2nd at 6:00 pm.

EXECUTIVE SESSION:

Vice-Mayor Wood made motion to go into executive session. Councilman Herren second the motion. All yeas by roll call. Motion carried. Council came out execution session at 9:50 pm.

Mayor Lefker discussed hiring a K9 Officer for the Village.

Vice-Mayor Wood made motion to hire K9 Officer Coy Herren at \$19.00 hour. Councilman Mercer second. All yeas by roll call. Motion carried. Councilman Herren abstained.

Vice-Mayor Wood offered his business, L Wood and Sons to donate the restructuring of the K9 vehicle.

Mayor Lefker discussed the need to fill the position for Mayors Court Clerk/Code Enforcement. Council agreed to hire Mary Ellen Blevins at \$15.00 hour.

Councilman Herren made motion to hire Mary Ellen Blevins for the position Mayors Court Clerk/Code Enforcement for \$15.00, and not to exceed 29 hours per week. Councilman Fiscus second. All yeas by roll call. Motion carried.

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APPROVAL OF BILLS:

Councilman Fiscus moved to approve the bills presented (warrants 26535-26632 and EFT's 523-2018 thru 618-2018) be paid. Councilman King second. All ayes by roll call. Motion carried. Vice-Mayor Wood abstain warrants 26548, 26549 and 26551.

OLD BUSINESS:

Discussion to increase full time Police Officer wage to \$17.00 an hour effective July 8, 2018.

Councilman Mercer made motion to increase the full time Police wage to \$17.00 an hour. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

NEW BUSINESS:

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Fiscus second the motion. All ayes by roll call. Motion carried.

Mary Ann Lefker - Mayor

Michael Murray - Clerk/Treasurer

September 13, 2018

Date Passed