

Held _____ *March 7, 2019*

The regular meeting of the Williamsburg Village Council was held on Thursday, March 7, 2019 at 5:30 p.m. at the Community Center -107 West Main Street, Williamsburg, Clermont County, Ohio.
MEMBERS PRESENT: MAYOR: Mary Ann Lefker, **VICE-MAYOR:** Tim Wood, **COUNCIL MEMBERS:** Randy Mercer, Gary Collier, Mark Herren, and Dr. King **CLERK/TREASURER:** Michael Murray, **SOLICITOR:** Mike Minniear **POLICE:** Chief Mike Gregory, **ADMINISTRATOR:** Susan Ellerhorst, **PUBLIC WORKS SUPERVIORS:** Kyle Cribbet and Bryan Bachtel.
AUDIENCE: Adam Cowan, Brett Milan, Clermont Sun and Ryshel Bowling.

Mayor Lefker called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

AUDIENCE STATEMENTS:

Adam Cowan discussed the special event application for the Deputy Brewer Fundraiser - AEC Brews, at the Firehouse Brewery on West Main Street. Date March 9, 2019 5:00 pm to 11:00 pm. Would like to close Main Street block 2nd Street to 3rd Street.

Councilman Herren made a motion to approve the Special Event Deputy Brewer Fundraiser and closing of Main Street, block 2nd Street to 3rd Street. Vice-Mayor Wood second. Roll Call: Councilman Herren, yea; Vice-Mayor Wood, yea; Councilman Mercer, yea; Councilman King, yea; Councilman Collier, Nay. Motion carried.

Mayor Lefker discussed the Special Event Application for June Olde Williamsburgh Festival starting date: May 31 6:00 pm thru June 2, 2019 4:00 pm.

Vice-Mayor Wood made a motion to approve the Special Event June Olde Williamsburgh Festival. Councilman Mercer second. All ayes by roll call. Motion carried.

Special Event Grassy Run Heritage Rendezvous starting date: April 26 9:00 am thru April 28, 2019 3:00 pm.

Councilman Collier made a motion to approve the Grassy Run Heritage Rendezvous event. Councilman King second. All ayes by roll call. Motion carried.

APPROVAL OF MINUTES:

Vice-Mayor Wood made a motion to approve the January 10, 2019 regular meeting minutes. Councilman King second. All ayes by roll call. Motion carried.

Councilman Collier made a motion to approve the January 17, 2019 special meeting minutes. Councilman King second. All ayes by roll call. Motion carried.

MAYOR'S REPORT:

Mayors Court Fines and Costs Report for February and March 2019.

Vice Mayor Wood made a motion to approve the February and March 2019 Mayors Court Fines and Costs Report. Councilman Collier second. All ayes by roll call. Motion carried.

Mayor Lefker recommended to approve the donation to Harmony Hill for \$2,500.

Councilman Collier made a motion to approve a donation to Harmony Hill for \$2,500. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

SOLICITOR'S REPORT:

Solicitor Mike Minniear provided an update on the five annexation. Clermont County Commissioners will schedule a hearing for the annexations.

Solicitor Mike Minniear discussed the texting case regarding Cincinnati Council Members and reminded Council Members about Open Records and Public Meeting rules. Solicitor Mike Minniear will provide a Memorandum about these topics if Council is interested.

POLICE REPORT:

Police Chief Mike Gregory submitted a report on the Village calls, citations and runs.

FIRE REPORT:

Fire Chief submitted a report on the Townships Fire and EMS runs.

CLERK/TREASURER'S REPORT:

Clerk/Treasurer Mike Murray presented the February and March 2019 Financial Statements (agenda item 1).

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Councilman Collier made motion to accept the reports as presented. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the February and March 2019 the SSI Utilities Receipts and UAN Receipts (agenda item 2).

Councilman Collier made motion to accept the report as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray presented the February and March 2019 Utility Funds Snapshot for general information (agenda item 3).

Clerk/Treasurer Mike Murray presented the February and March 2019 Income Tax receipts report (agenda item 4).

Councilman Collier made motion to accept the report as presented. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second time Resolution 832-19 Authorizing to Establish a Fund 5727 Debit Retirement entitled "EPA Loan SR 133". (agenda item 5).

Clerk/Treasurer Mike Murray read for the first time Resolution 834-19 Authorizing the Transfer of Fund within the Current 2019 Budget. (agenda item 6).

Councilman Collier made motion to suspend the rules on Resolution 834-19. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 834-19.

Councilman Collier made motion to approve Resolution 834- Authorizing the Transfer of Fund within the Current 2019 Budget. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Resolution 835-19 Authorizing a Then and Now Certificate Loss Receipt to Medary's \$5.96. (agenda item 7).

Councilman Mercer made motion to suspend the rules on Resolution 835-19. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 835-19.

Councilman Collier made motion to approve Resolution 835-19 Authorizing a Then and Now Certificate Loss Receipt to Medary's \$5.96. Councilman Mercer second. All ayes by roll call. Motion carried

Clerk/Treasurer Mike Murray read for the first time Resolution 836-19 Authorizing Then and Now Certificate for HNTB Invoices Totaling \$15,302.92. (agenda item 8).

Councilman Collier made motion to suspend the rules on Resolution 836-19. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Resolution 836-19.

Councilman Mercer made motion to approve Resolution 836-19 Authorizing a Then and Now Certificate for HNTB Invoices Totaling \$15,302.92. Councilman Collier second. All ayes by roll call. Motion carried

Clerk/Treasurer Mike Murray read for the first time Ordinance 1103-18 To Establish First Offense Violations of Unclassified Sections as Minor Misdemeanors and Payout Schedule. (agenda item 10).

Vice-Mayor Wood made motion to suspend the rules on Ordinance 1103-18. Councilman Collier second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1103-18.

Councilman Collier made motion to approve Ordinance 1103-18 To Establish First Offense Violations of Unclassified Sections as Minor Misdemeanors and Payout Schedule. Councilman Herren second. All ayes by roll call. Motion carried.

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Clerk/Treasurer Mike Murray read for the first time Ordinance 1125-19 Adopting the 2019 Permanent Appropriations. (agenda item 11).

Vice-Mayor Wood made motion to suspend the rules on Ordinance 1125-19. Councilman Herren second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1125-19.

Councilman Herren made motion to approve Ordinance 1125-19 Adopting the 2019 Permanent Appropriations. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1126-19 Adopting the 2019 Ohio Basic Code Book. (agenda item 12).

Councilman Collier made motion to suspend the rules on Ordinance 1126-19. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1126-19.

Vice-Mayor Wood made motion to approve Ordinance 1126-19 Adopting the 2019 Ohio Basic Code Book. Councilman Mercer second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the first time Ordinance 1127-19 Authorizing Administrator to Submit & Execute an Application for Safe Route to School Project. (agenda item 13).

Councilman Mercer made motion to suspend the rules on Ordinance 1127-19. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Clerk/Treasurer Mike Murray read for the second and third time Ordinance 1127-19.

Councilman Mercer made motion to approve Ordinance 1127-19 Authorizing Administrator to Submit & Execute an Application for Safe Route to School Project. Councilman Collier second. All ayes by roll call. Motion carried.

ADMINISTRATOR'S REPORT:

Administrator Ellerhorst requested Council's approval to pay ½ of the cost for the port-a-lets to June Olde Williamsburgh Festival.

Councilman Collier made motion to approve the pay ½ the cost for the port-a-lets. Councilman Mercer second. All ayes by roll call. Motion carried.

Administrator Ellerhorst reported the Todd's Run Foster Sewer project is currently under construction and is scheduled to be completed by May 1, 2019.

Administrator Ellerhorst reported the contractor is currently removing the trees on the State Route 133 Sewer project. The anticipated completion date is May 20, 2019.

Administrator Ellerhorst discussed the recommended changes from Council Members to the design for the Gay Street Reconstruction from Front St. to Fourth St. A consensus of Council to approve the design changes to 35' road pavement, rolled curbs and no green space. Administrator Ellerhorst will contact the engineer to move forward with the changes and prepare the bid documents to go out to bid in April.

Administrator Ellerhorst reported the bid advertisement for the East Main Waterline project appear in the Clermont Sun on March 21st and March 24th. The bid opening will be on April 2, 2019.

Administrator Ellerhorst noted the Ohio Bureau of Workers' Compensation Grant application for the Jet/Vac trailer is being reviewed.

Administrator Ellerhorst reported the Safe Routes to School Project will include replacing and installing sidewalks, ADA compliant ramps and enhancing the crosswalks on Fifth Street on Willow and Spring St. The certified engineer's cost estimate for the project is \$121,748.70.

Administrator Ellerhorst reported the Ohio EPA provided an informational meeting to review the Ohio Diesel Mitigation Trust Fund Settlement for Electric Charging Stations. Administrator Ellerhorst will contact OEPA for additional information about the funds and applications.

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Administrator Ellerhorst noted the Clermont County Visitors Bureau is looking for volunteers for the US Rowing event on July 14-19, 2019 at East Fork State Park.

Administrator Ellerhorst noted the Williamsburg Rotary is having a Bowling Bash Fundraiser on April 27, 2019 at Batavia Bowl. Everyone is invited to participate in the fundraiser.

Administrator Ellerhorst reported the Tree Summit was held at the Clermont County Fairgrounds on February 23, 2019. The Village received a tree donation from the organizers of the event in the memory of Detective Bill Brewer. Mayor Lefker will schedule a tree planting event in the spring.

Mayor Lefker noted the Clermont County Commissioners sent out an invitation for presentation from community in Clermont County. Administrator Ellerhorst will set up the presentation for later this summer.

Administrator Ellerhorst noted the annual Records Destruction has been scheduled for April 16, 2019.

Administrator Ellerhorst reported the water loss is currently at 11%.

Administrator Ellerhorst discussed the bond for sidewalks on Zachary Drive. Administrator Ellerhorst recommended Council release the sidewalk bond for Drees Homes.

Councilman Mercer made motion to approve the Bond Release. Councilman Collier second. All eyes by roll call. Motion carried.

Administrator Ellerhorst reported the June In Olde Williamsburgh Committee will be holding a Quarter Auction on March 9, 2019 at the American Legion Post 288. The doors open at 6:00 p.m.

Administrator Ellerhorst recognized the Public Works Department for the great job they have been doing while short staffed.

PARK COMMITTEE: - No Meeting
The next meeting is April 2, 2019 at 6:30 pm.

PERSONNEL COMMITTEE: - No Meeting
The next meeting is scheduled for May 7, 2019 at 5:30 pm.

PLANNING COMMITTEE: - No Meeting
The next meeting is scheduled for April 2, 2019 at 7:00 pm.

SAFETY COMMITTEE: No meeting
The next meeting is scheduled for TBD.

UTILITIES COMMITTEE: No meeting
The next meeting is scheduled for March 29, 2019 at 1:00 pm.

ECONOMIC DEVELOPMENT: No meeting

TREE BOARD: No Meeting
Mayor Lefker noted the Tree Fair is scheduled for May 8th at the Williamsburg Elementary School. Mayor Lefker noted the Tree City Awards is scheduled on April 26th in the City of Centerville. The next meeting is scheduled for March 28, 2019 at 6:30 pm.

FACILITIES AND EQUIPMENT:
Vice-Mayor Wood reported the Committee discussed replacing the faded Wildcat and Flag banners for the light posts. The banners cost \$45.00 each. Councilman Collier made a motion to purchase the new banners not to exceed \$1,400.00. Councilman Mercer second. All eyes by roll call. Motion carried.

Vice-Mayor Wood reported the Committee discussed installing cameras in the Community Building. The cost would be \$3,823.75. Councilman Collier made recommendation to install cameras in the Community building not to exceed \$4,000.00. Councilman Mercer second. All eyes by roll call. Motion carried.

Vice-Mayor Wood reported Mayor Lefker spoke to the Mayors about sharing equipment. She will get more information about sharing equipment with other municipalities.

Vice-Mayor Wood requested that staff keep up the trimming on the Main Street trees.

RECORD OF PROCEEDINGS

Village of Williamsburg Regular Council Meeting

Minutes of _____

Meeting _____

BARRETT BROTHERS

Form 6101

Held _____

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Vice-Mayor Wood reported the Committee discussed the park realignment project. Vice-Mayor Wood noted that he would look into the project and working with Mr. Fisher on the project would be a win win for everyone.

The next meeting is scheduled for April 2, 2019 at 5:30 pm.

APPROVAL OF BILLS:

Councilman Mercer moved to approve the bills presented (warrants 26958 – 27067 and EFT's 39-2019-175-2019) be paid. Councilman Collier second. All ayes by roll call. Motion carried. Vice-Mayor Wood Abstain check # 26986

Councilman Collier made a motion to excuse Dave Fiscus from missing this meeting. Councilman Mercer second. All ayes by roll call. Motion carried.

OLD BUSINESS:

Councilman Herren discussed the letter sent out to Clermont County customers recently about a violation. Councilman Herren noted the need for additional information at the next meeting about the water contract with Clermont County, cost per gallon, water quality etc.

Kyle Cribbet noted that the water sampling by the Village, Clermont County and Brown County are performed at different times per their sampling schedules.

Councilman Herren reported a complaint from a resident about salting and plowing. Bryan Bachtel noted they plow every street and salt the hills and intersections in the Village.

Mayor Lefker noted the Village is working with the Army Corp of Engineers on permission to realign the park entrance. The park sign will be installed later pending the park entrance realignment project.

NEW BUSINESS:

Mayor Lefker discussed the salary structure for the police department and the inability to retain part time staff. Chief Gregory's recommendation is to increase the part time Police Officer salary to \$16.00 per hour, to not only recruit but retain part time officers due to competition from other departments.

Councilman Mercer made a motion to approve all Part Time Police Officer's wage increase to \$16.00-hour effective March 17, 2019. Vice-Mayor Wood second. All ayes by roll call. Motion carried.

Mayor Lefker discussed the Ohio Municipal League update from Columbus about the proposed gas tax and permissive tax.

Mayor Lefker noted the JEDD money is trickling in.

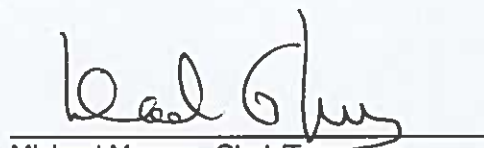
Vice Mayor Wood discussed perhaps setting a limit on how often a business can request a road closure.

Councilman Herren asked the Public Works Department about salting the secondary roads when it snows. Public Works Department noted the current process includes plowing and salting the hills, intersections, and main roads however, the secondary roads are only plowed.

ADJOURNMENT:

Vice-Mayor Wood moved to adjourn the meeting. Councilman Mercer second the motion. All ayes by roll call. Motion carried.


Mary Ann Lefker - Mayor


Michael Murray - Clerk/Treasurer

April 11, 2019
Date Passed