



## APPLICATION FOR ZONING PERMIT

APPLICATION NO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_

OWNER OF PROPERTY: \_\_\_\_\_

APPLICANT (if different from above): \_\_\_\_\_

APPLICANT ADDRESS (if different from above): \_\_\_\_\_

APPLICANT PHONE: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_ PIN No. \_\_\_\_\_

EXISTING USE: \_\_\_\_\_

PROPOSED USE (if applicable): \_\_\_\_\_

PROPOSED ACTIVITY:

\_\_\_\_\_ New Construction

\_\_\_\_\_ Expansion

\_\_\_\_\_ Site Plan Approval (PUD)

\_\_\_\_\_ Change of Use

\_\_\_\_\_ Accessory Structure

\_\_\_\_\_ Home Occupancy

\_\_\_\_\_ Deck

\_\_\_\_\_ Fence

\_\_\_\_\_ Swimming Pool

\_\_\_\_\_ Sign

\_\_\_\_\_ Curb Cut

\_\_\_\_\_ Other: \_\_\_\_\_

I/We understand this application is for zoning purposes only. Any required building, plumbing, and/or electrical permits must be obtained through Permit Central: Clermont County Building Department (513) 732-7213.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

The application for a zoning permit shall include the following, unless filing requirements are amended by the Zoning Administrator and/or Planning Commission:

1. Application fee.
2. Legal description of property.
3. Plot plan, indicating the following:
  - a. Property lines
  - b. Public right-of-ways or easements
  - c. All existing buildings, fences, or other structures
  - d. All proposed buildings, fences, or other structures
  - e. Existing and proposed utilities or services, if applicable
  - f. Existing and proposed dimensions from all buildings and structures from property lines
  - g. Any other information as needed by determination of Zoning Administrator and/or Planning Commission
4. Sign permits require submittal of the following:
  - a. Rendering of proposed sign, with dimensions
  - b. Proposed location of sign
  - c. Horizontal measurement of building facing street(s) where business is identified to exist
  - d. Information regarding size and placement of any existing signage on property

\* All zoning permits are subject to review by the Planning Commission. The Planning Commission meets the first Monday of each month.

\* By submitting and signing this application, the applicant agrees to conform to all zoning and development regulations of the Village of Williamsburg as they relate to the property included as part of the zoning permit application and affirms that all the information submitted is true and correct to the best of the applicant's knowledge.