



APPLICATION FOR ZONING PERMIT

APPLICATION NO. _____

ADDRESS: _____

OWNER OF PROPERTY: _____

APPLICANT (if different from above): _____

APPLICANT ADDRESS (if different from above): _____

APPLICANT PHONE: _____

ZONING DISTRICT: _____ PIN No. _____

EXISTING USE: _____

PROPOSED USE (if applicable): _____

PROPOSED ACTIVITY:

_____ New Construction

_____ Expansion

_____ Site Plan Approval (PUD)

_____ Change of Use

_____ Accessory Structure

_____ Home Occupancy

_____ Deck

_____ Fence

_____ Swimming Pool

_____ Sign

_____ Curb Cut

_____ Other: _____

I/We understand this application is for zoning purposes only. Any required building, plumbing, and/or electrical permits must be obtained through Permit Central: Clermont County Building Department (513) 732-7213.

Applicant Signature

Date

The application for a zoning permit shall include the following, unless filing requirements are amended by the Zoning Administrator and/or Planning Commission:

1. Application fee.
2. Legal description of property.
3. Plot plan, indicating the following:
 - a. Property lines
 - b. Public right-of-ways or easements
 - c. All existing buildings, fences, or other structures
 - d. All proposed buildings, fences, or other structures
 - e. Existing and proposed utilities or services, if applicable
 - f. Existing and proposed dimensions from all buildings and structures from property lines
 - g. Any other information as needed by determination of Zoning Administrator and/or Planning Commission
4. Sign permits require submittal of the following:
 - a. Rendering of proposed sign, with dimensions
 - b. Proposed location of sign
 - c. Horizontal measurement of building facing street(s) where business is identified to exist
 - d. Information regarding size and placement of any existing signage on property

* All zoning permits are subject to review by the Planning Commission. The Planning Commission meets the first Monday of each month.

* By submitting and signing this application, the applicant agrees to conform to all zoning and development regulations of the Village of Williamsburg as they relate to the property included as part of the zoning permit application and affirms that all the information submitted is true and correct to the best of the applicant's knowledge.